

By-Laws

Tavern Spinner's & Weaver's Guild

Article I

Name

The name of the organization shall be: Tavern Spinner's & Weaver's Guild. The short name shall be "the Guild."

Article II

Purposes and Objectives

The Guild is organized primarily for educational purposes, including: to encourage and facilitate the establishment of training programs for aspiring fiber workers; to disseminate information about sources of material and equipment; to expose the art and craft of spinning and weaving to the public; to make period items typical of spinners and weavers and knitters and fullers of the Tavern era for sale to the public; to provide information about spinning, weaving, knitting, felting/fulling, and general fiber facts for the general public.

Article III

Membership

Section I *Qualifications:* Any person, firm, school, museum engaged in/or interested in fiber work may become a Member.

Section II *Categories of Membership:* There shall be three categories of Members in the Guild:

- a) *Regular:* A regular Member holds an individual Membership.
- b) *Honorary:* The Governing Body may grant Honorary Membership by unanimous vote of those present. Honorary Members shall be exempt from payment of any fees whatsoever and shall be entitled to all privileges of regular Members, except the right to vote or hold office. Honorary Membership shall be granted only for exceptional contribution to the purpose of the Guild.
- c) *Life:* Life Membership shall be for as long as the Guild is active.

Section III *Resignation:* Any Member may resign by giving written notice of intent to resign to the Secretary.

Section IV *Suspension/Expulsion:* Any Member may be suspended for a specific period or expelled from Membership for good cause. The Governing Body shall have final say in these matters.

Article IV

Dues

Section I *Annual Dues:* The Governing Body may from time to time determine the amount of dues payable to the Guild by Members.

Section II *Payment of Dues:* Dues shall be payable with application for Membership and annually thereafter. Membership is for the period January 1 through December 31.

Section III *Default and Termination of Membership:* When any Member shall be in default of payment of dues for a period exceeding six (6) months, his/her Membership may be terminated by the Treasurer.

Article V

Business Meetings

Business Meetings of the Guild shall be held each month unless otherwise directed by the Governing Body. The election of Officers will take place at the annual meeting in January.

Article VI

Directors

Section I *Directors:* The Board of the RHHT Foundation shall be Directors of this Guild.

Section II *Duties of Directors:* The Directors will provide guidance to the Guild on all matters they deem appropriate. The Directors shall approve the initial Governing Body for a term of two years and thereafter the Governing Body shall be selected as set out in Article VII, Section 2. The Directors will also help to resolve disputes among Officers of the Guild.

Article VII

Officers

Section I *Number:* The Officers of the Guild shall consist of President, Vice President, Secretary, ~~and~~ Treasurer, ***and Tavern Board Representative. All elected officers are members of the Guild Executive Committee.***

Section II *Method of Selection:* The Membership present at the meeting designated by the Governing Body for the election of Officers shall elect Officers from a slate presented for that purpose. All Members in good standing shall have one vote and be eligible to hold office.

Section III *Term of Office:* Term of office shall be one year. ***It is recommended that a*** Member serve ***only*** two consecutive terms in a given office.

Section IV *Duties of Officers:* The Officers shall be referred to collectively as the Governing Body. The duties and powers of the Officers of the Guild shall be as follows:

President

The President shall preside at the meetings of the Guild and will meet with the Directors of the Foundation at their meetings as needed to represent the interest of the Guild. The President shall make suggestions to promote the prosperity and welfare and increase the usefulness of the Guild and shall perform such duties as are necessary for the good order of the Guild. The President shall make all appointments to committees with the advice and consent of a majority of Officers.

Vice President

The Vice President shall perform the duties of the President in the event the President is disabled or absent.

Secretary

The Secretary shall give notice of all meetings of the Guild and keep record of their doings, prepare correspondence, keep a list of Members of the Guild and other duties as assigned.

Treasurer

The Treasurer shall keep an account of all monies received and expended for the use of the Guild. Disbursements shall only be made pursuant to a voucher approved by another Officer of the Guild. The Treasurer shall establish such accounts as necessary with a commercial bank with Officers in Heathsville, Virginia, for the good of the Guild. The Treasurer shall make a Treasurer's Report quarterly or when called for by the President. The Guild funds, books, and vouchers shall be, at all times, under the supervision of the Governing Body and subject to inspection and control. At the expiration of the Treasurer's term in office, all books, monies and other properties of the Guild shall be delivered to the Treasurer-elect or the President in the absence of the Treasurer-elect. The same person may hold the office of Secretary and Treasurer.

Tavern Board Representative

The Representative will serve as a member of the RHHTF Board.

Section IV Vacancies: The Governing Body may fill all vacancies until an election by the full Membership of the Guild.

Article VIII Committees

Section I Standing Committees: As soon as practical after the election of the President of the Guild, the incumbent shall establish Committees including, but not limited to: Historical Interpretation, Equipment, Supplies, Facility Maintenance, Education, Fund Raising/Grants, Safety, etc.

Section II Special Committees: The President may, at any time, appoint other Committees on any subject for which there is not a standing Committee.

Article IX Amendments

These By-Laws may be amended, repealed, or altered in all or in part by majority vote at any duly organized meeting of the Guild. The proposed change shall be posted for at least twenty (20) days before the time of the meeting at which the change is to be considered.

Article X Assets

The Guild may acquire equipment, tools, supplies, materials and other assets incidental to the operation of the Guild. The Guild shall be owner of any assets.

Article XI Implementation

The ***Initial*** By-Laws of the Guild shall become operative and effective upon the acceptance and approval of the Board of the RHHT Foundation.

01/01/14